

New International Faculty - Onboarding Checklist

The following is a list of important items to consider. Please visit the website for the [Office of International Students and Scholars \(OISS\)](#) for additional information

- Obtaining International [Driver's License](#) before arrival in US
- Bringing family health records (inoculations, prescriptions, etc...) and understanding [Yale Health](#)
- Bringing children's schooling records, finding schooling (contact Susan Abramson, susan.abramson@yale.edu or 203-432-8069)
- Copies of birth certificates for all
- Copy of marriage certificate
- [Understanding custom regulations](#) and potential delays in shipping belongings to the U.S.
- (Canadian) Understanding how to transfer car ownership to the US, and related customs /taxes
- Housing:
 - Yale affiliated housing options (none)
 - Resources for [off-campus housing](#)
 - Understanding that buying a house (getting a U.S. bank mortgage) may be impeded by immigration status
- Moving from another US employer
 - [Registering your car in CT or getting a CT driver's license](#)
 - Having to change auto insurance
- Benefits and payroll (e.g. for faculty who do not arrive in NH on July 1st)
 - Discussing with department when payroll will begin (i-9) vs. appointment beginning
 - Understanding that any benefits do not begin until payroll begins, and that you have 30 days from the start of payroll to enroll in a health plan
 - Understanding and planning around [Yale Health insurance](#) only starting on the 1st of any month
 - [Understanding your US tax obligations](#)