New International Faculty - Onboarding Checklist

The following is a list of important items to consider. Please visit the website for the Office of International Students and Scholars (OISS) for additional information.

- Obtaining International Driver’s License before arrival in US
- Bringing family health records (inoculations, prescriptions, etc…) and understanding Yale Health
- Bringing children’s schooling records, finding schooling (contact Susan Abramson, susan.abramson@yale.edu or 203-432-8069)
- Copies of birth certificates for all
- Copy of marriage certificate
- Understanding custom regulations and potential delays in shipping belongings to the U.S.
- (Canadian) Understanding how to transfer car ownership to the US, and related customs/taxes
- Housing:
  - Yale affiliated housing options (none)
  - Resources for off-campus housing
  - Understanding that buying a house (getting a U.S. bank mortgage) may be impeded by immigration status
- Moving from another US employer
  - Registering your car in CT or getting a CT driver’s license
  - Having to change auto insurance
- Benefits and payroll (e.g. for faculty who do not arrive in NH on July 1st)
  - Discussing with department when payroll will begin (i-9) vs. appointment beginning
  - Understanding that any benefits do not begin until payroll begins, and that you have 30 days from the start of payroll to enroll in a health plan
  - Understanding and planning around Yale Health insurance only starting on the 1st of any month
  - Understanding your US tax obligations