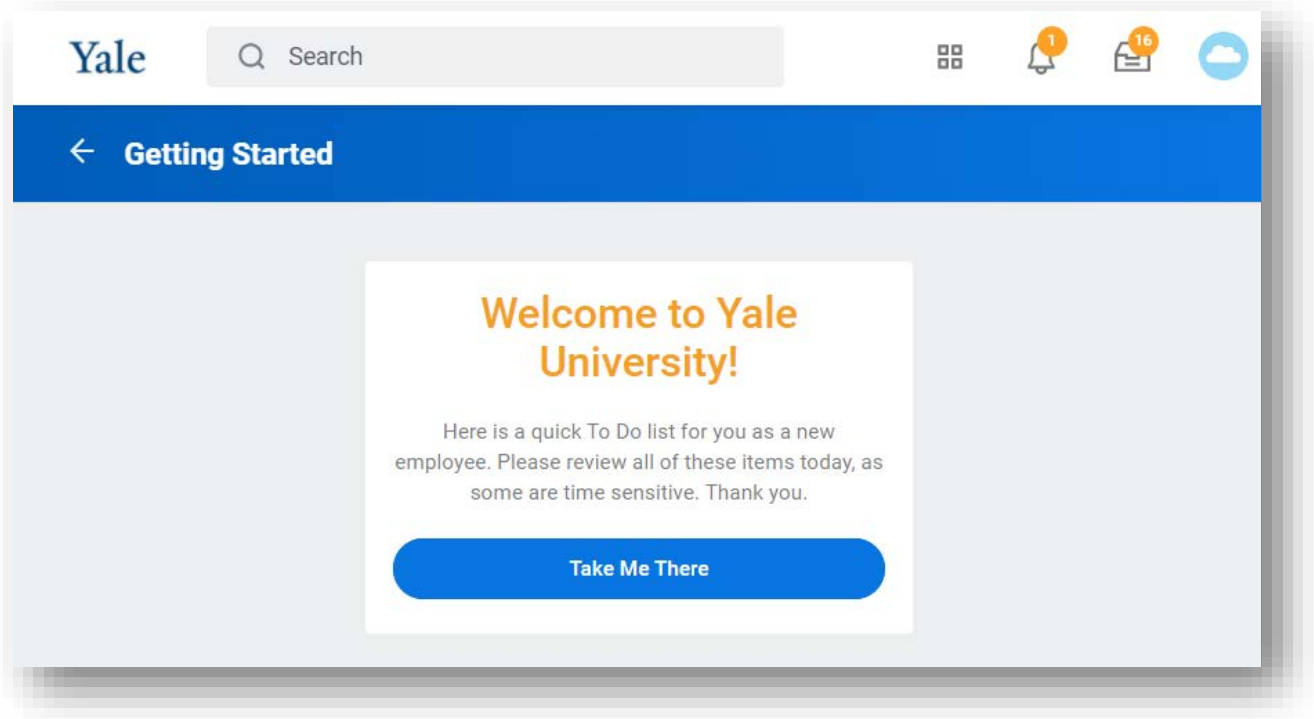
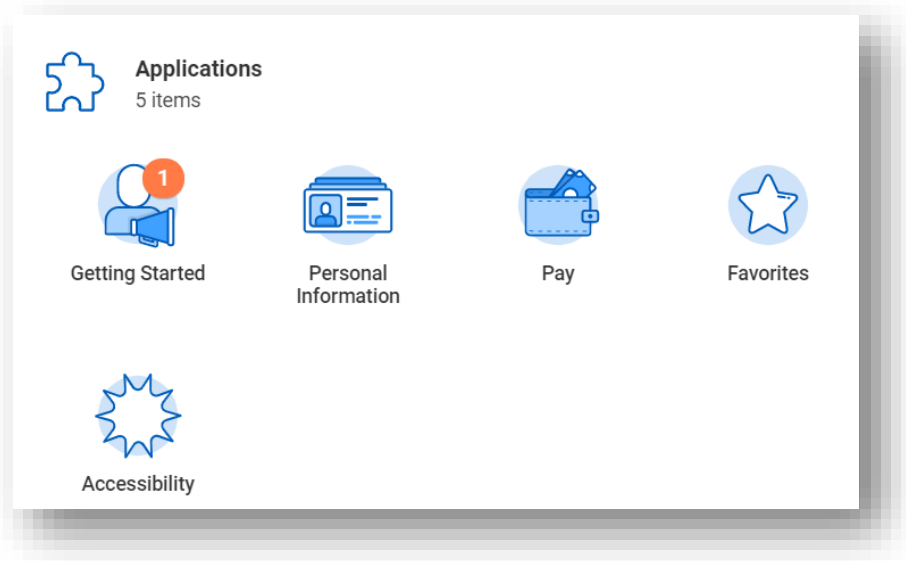


# Images of Workday Onboarding Messages for New Faculty Hires as of June 2021

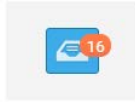


# Onboarding Landing Page

Onboarding Landing Page

## Your Onboarding Checklist

You have onboarding actions to complete  
in your Workday inbox:



[View Inbox](#)

## General Announcements



Welcome! We are so pleased that you have joined us! We hope you are excited about beginning your career with us. Your first 30 d...

## General Announcements



Welcome! We are so pleased that you have joined us! We hope you are excited about beginning your career with us. Your first 30 days on campus will be crucial to ensuring your success at the University. This orientation will provide procedural information and links to the tools you will need within your first few weeks as you begin your experience with us.

Yale's Employee Service Center is your primary resource for employee benefits, payroll and personal information. We deliver superior human resources support so that faculty and staff can focus more of their efforts on their core mission and goals.

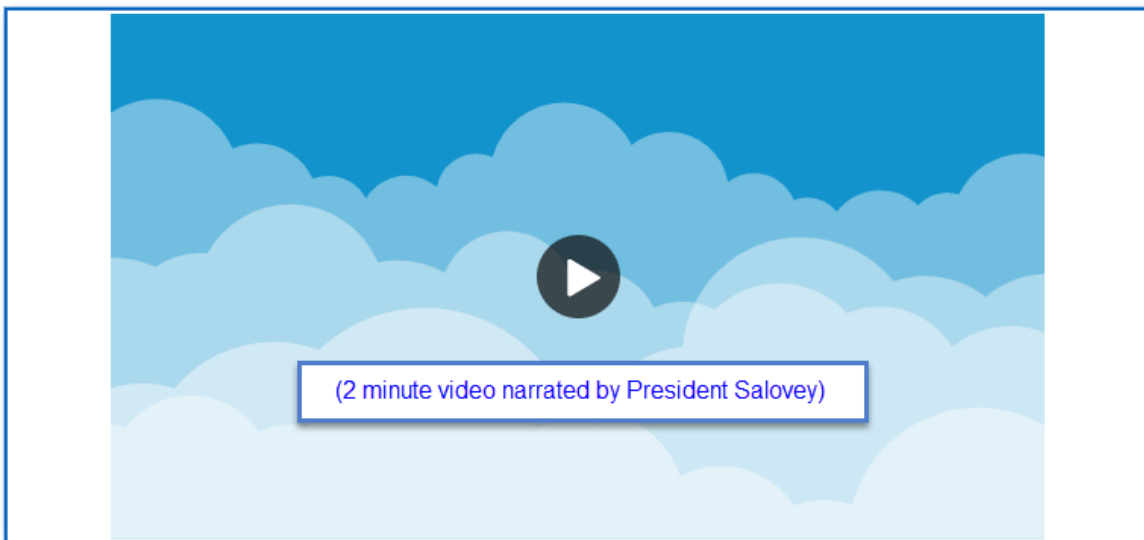
Email: [employee.services@yale.edu](mailto:employee.services@yale.edu)

Phone: 203-432-5552

Fax: 203-432-5153

Campus Location: 221 Whitney Avenue, New Haven, CT 06511

Hours: Monday - Friday, 8:30 am to 5:00 pm



**Belonging at Yale**

# Inbox

Actions

Archive

Viewing: All

Sort By: Newest

**Complete Form I-9:**

23 day(s) ago - Due 04/28/2021; Effective 07/01/2021



**Verify Personal Information: P297513 Professor**  
(Position Fill:07/01/2021; )

23 day(s) ago - Effective 07/01/2021



**Benefit Change - New Hire :** on  
07/01/2021

23 day(s) ago - Effective 07/01/2021



**Set Up Direct Deposit: P297513 Professor (Position**  
Fill:07/01/2021, )

23 day(s) ago



**Federal Tax Election for Onboarding:**

23 day(s) ago - Effective 07/01/2021



**State Tax Election for Onboarding:**

23 day(s) ago - Effective 07/01/2021



**Consent to Receive Your W-2 Electronically:**

Onboarding for [REDACTED] ☆

23 day(s) ago - Effective 07/01/2021

---

**Complete your Compliance Assessment:**

Onboarding for [REDACTED] ☆

23 day(s) ago - Effective 07/01/2021

---

**Obtain University ID: Onboarding for [REDACTED]**

[REDACTED] ☆

23 day(s) ago - Effective 07/01/2021

---

**Review Commuter Options: Onboarding for Smart,**

[REDACTED] ☆

23 day(s) ago - Effective 07/01/2021

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**Review Pregnancy Discrimination Notice: P297513**

Professor (Position Fill:07/01/2021, [REDACTED]) ☆

23 day(s) ago - Effective 07/01/2021

---

**Review ACA Benefit Notices: P297513 Professor**

(Position Fill:07/01/2021, [REDACTED]) ☆

23 day(s) ago - Effective 07/01/2021

---

**Verify Home Contact Information: P297513**

Professor (Position Fill:07/01/2021, [REDACTED]) ☆

23 day(s) ago - Effective 07/01/2021

---

**Change Emergency Contacts for Onboarding:**

[REDACTED] ☆

23 day(s) ago

---

**Review Faculty Handbook: Onboarding for [REDACTED],**

[REDACTED] ☆

23 day(s) ago - Effective 07/01/2021

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**Complete your Training Requirements: Onboarding**

for [REDACTED] ☆

23 day(s) ago - Effective 07/01/2021